



22nd SEAPAVAA CONFERENCE
6th – 12th April 2018
Bangkok, Thailand

“AV Archiving Beyond Boundaries”

REGISTRATION FORM FOR OVERSEAS PARTICIPANTS

Early bird registration deadline is **6th February 2018**. FINAL registration deadline is **6th March 2018**.

For enquiries, please contact:

SEAPAVAA Secretariat
Michaela “Michii” Navato
Email: secretariat@seapavaa.net

*By completing and submitting the form to the email address above, you agree that the information on the **name, institution, and email address** stated in this form may be shared to sponsors, and trade show exhibitors for the 22nd SEAPAVAA Conference.*

Name	
Title / Position	
Institution / Affiliation	
Address of Institution / Affiliation	
Office Number	
Mobile Number	
Email Address	

Please ensure that you have a valid passport and visa (if required) for travel to Thailand.

SEAPAVAA MEMBER

- Full Institutional**
- Associate Individual**
- Associate Institutional**

NON-SEAPAVAA MEMBER

Please tick:

- Non-member**

MEALS

Lunches (buffet) / Not halal-certified

Some dishes without pork.

Coffee breaks / Not halal-certified

The snacks have no pork.

Welcome Dinner (buffet) / Not halal-certified

No pork dishes.

Farewell Dinner (sit-down)

- Chinese dishes including pork, will be served.
- Halal-certified meals will be provided and served at separate tables.
- **Please tick if you require halal-certified meals for the Farewell Dinner:**

REGISTRATION FOR CONFERENCE

Pre-registration for the conference is required. Walk-in participants are not accepted.

Confirmation of registration is only upon receipt of the listed fees in full by the SEAPAVAA Secretariat.

The conference fee **INCLUDES** access to all sessions of the two-day symposium, trade show, Archival Gems Screening, ASEAN Restored Film Screening, institutional visits, welcome and farewell dinners, and excursion. Registrants will also receive conference kits and materials and will be provided lunch and coffee breaks during the two-day symposium.

The conference fee **EXCLUDES** the workshops.

SEAPAVAA Member

- Early Bird Special: Register BY 6th February 2018 – **USD 200.00**
- Registration Fee AFTER 6th February 2018 – **USD 250.00**

Non-SEAPAVAA Member

- Early Bird Special: Register BY 6th February 2018 – **USD 350.00**
- Registration Fee AFTER 6th February 2018 – **USD 400.00**

REGISTRATION FOR WORKSHOPS

Pre-registration for the workshops is required. Walk-in participants are not accepted.

Acceptance of registration is on a first-come, first-served basis.

Confirmation of registration is only upon receipt of the listed fees in full by the SEAPAVAA Secretariat.

The workshop fee is PER workshop and **INCLUDES** workshop materials, lunch and coffee breaks.

Date: 7th and 8th April 2018

Time: 9:00am – 5:00pm

Venue: Pathumwan Princess Hotel

Yes, I wish to sign up for:

- Workshop 1** on *Care and Handling of Photographic Materials (max 20 participants)*
- Workshop 2** on *Open Source For Archives (max 30 participants)*

SEAPAVAA Member

- Early Bird Special: Register BY 6th February 2018 – **USD 80.00**
- Regular Rate: Register AFTER 6th February 2018 – **USD 120.00**

Non-SEAPAVAA Member

- Early Bird Special: Register BY 6th February 2018 – **USD 120.00**
- Registration Fee AFTER 6th February 2018 – **USD 180.00**
- No, I do not wish to sign up for the workshops

INSTITUTIONAL VISITS (for full conference registrants only)

Institutions: **Film Archive (Public Organization) and The Princess Maha Chakri Sirindhorn Anthropology Centre (Public Organization)**

Date: 12th April 2018

Time: 9:00am – 5:00pm

Only 80 slots are available for the institutional visits. Acceptance of registration is on a first-come, first-served basis.

- Yes, I wish to sign up for the Institutional Visits
- No, I do not wish to sign up for the Institutional Visits

EXCURSION TO SONGKRAN FESTIVAL (for full conference registrants only)

The Excursion will take place on 13th April 2018 from 1:00pm – 6:00pm

- Yes, I wish to sign up for the Excursion
- No, I do not wish to sign up for the Excursion

Acceptance of registration is on a **first-come, first-served basis**.

About the Songkran Festival

The Songkran Festival is Thailand's New Year Festival which is derived from Sanskrit and means "Astrological Passage". The festival is known for its highlight – the throwing of water - which turns Thailand's streets into a "celebratory war zone".

Watch a video on the Songkran Festival [here](#).

DINNERS (for full conference registrants only)

Welcome Dinner

Venue: Vista Bar Terrace, Pathumwan Princess Hotel

Date: 8th April 2018

Time: 6:30pm – 10:00pm

- Yes, I will attend the Welcome Dinner
- No, I will not attend the Welcome Dinner

Should you wish to avail additional pass/es for the Welcome Dinner, please tick below:

- Yes, I will avail additional _____ pass/es for the Welcome Dinner at **USD 30.00** per pass
- No, I will not avail additional pass/es for the Welcome Dinner

Farewell Dinner

Venue: Scala Restaurant

Date: 12th April 2018

Time: 6:00pm – 10:00pm

- Yes, I will attend the Farewell Dinner
- No, I will not the Farewell Dinner

Should you wish to avail additional pass/es for the Farewell Dinner, please tick below:

- Yes, I will avail additional _____ pass/es for the Farewell Dinner at **USD 30.00** Per pass
- No, I will not avail additional pass/es for the Farewell Dinner

PAYMENT INSTRUCTIONS

Payments are non-refundable.

For billing and payment inquiries or clarifications, please contact the SEAPAVAA Secretariat at secretariat@seapavaa.net

Payment Instructions for **FULL** compliance:

- Bank charges if any, are to be fully borne by you.
- Payments should be in US Dollars (USD) only
- Email us a PDF/scanned copy of the transaction/bank slip for proof of payment **in order for us to confirm your registration.**
- Together with the slip/receipt, email us the following mandatory information:
 - a. Date the bank transfer was initiated
 - b. Name/designation/institution/contact details of person/institution who handled the transaction
 - c. Bank, account name and account number where the funds would be originating from

Please tick, your preferred payment option:

Payment Option 1: Paypal

The Secretariat will send an invoice for your registration and details on the payment scheme via Paypal upon receipt of your completed registration form.

Payment Option 2: Telegraphic Bank Transfer

The Secretariat will send an invoice for your registration and details on the telegraphic bank transfer via email upon receipt of your completed registration form.

As the 22nd SEAPAVAA Conference is close to the period of the famous Songkran Festival, please book your accommodation as early as possible.

CONFERENCE HOTEL

The Conference Hotel for the 22nd SEAPAVAA Conference is the **Pathumwan Princess Hotel** located at 444, MBK Center, Phayathai Road, Wangmai, Pathumwan, Bangkok, Thailand.

(<http://www.pprincess.com>).

Preferential rates have been obtained for conference delegates at the Pathumwan Princess Hotel for a limited time period only.

Single Room Per night Baht **3,400** (NETT price which includes breakfast and wifi)

Double Room Per night Baht **3,700** (NETT price which includes breakfast and wifi)

Extra Bed Per night Baht **1,400**

If you wish to book a room in the Pathumwan Princess Hotel, please:

- fill in the reservation form available at <http://seapavaaconference.com/registration-fees/> using capital letters
- return your completed form via E-mail **by 6th March 2018** to the Pathumwan Princess Hotel directly to Ms. Iksanee Ngamwilaiphorn (iksanee@mbk-ht.com) and cc your email to cherdsuk@mbk-ht.com

ALTERNATIVE HOTELS

While we recommend that you stay with us at the Conference Hotel, we have provided below, a list of alternative hotels in the vicinity that you could consider. Should you prefer to stay in the alternative hotels, you have to secure your own bookings and make your own arrangements to travel to Pathumwan Princess Hotel.

All prices provided below are indicative only. Please check with the individual hotels for exact room rates and other related charges.

Holiday Inn Bangkok (about 10-minute walk to the conference venue)

Web: www.holidayinn.com/hibangkok / www.facebook.com/HolidayInnBangkok

Email: info.hiexpresssiam@ihg.com Tel: (+66) 2656 1555

Single Room Per night Baht **2,800**

Patumwan house (about 10-minute walk to the conference venue)

Web: www.patumwanhouse.com / www.facebook.com/patumwanbangkok

Email: info@patumwanhouse.com Tel: (+66) 2612 3590

Single and Double Room Per night Baht **1,500**

Lub d Bangkok Siam (about 7-minute walk to the conference venue)

Web: www.lubd.com / www.facebook.com/LubdHostel/

Email: contact.siam@lubd.com Tel: (+66) 2635 7373

This is a hostel with many room types of different price range.